

Crossflatts PTA January 2022 - Minutes

Friday 7th January 9.30am & Wednesday 12th January 8pm

Zoom Meeting

- **Attendee's:**

Friday 7th January: Katy Sugden, Rebecca Petrie, Alex Ingham, Amy Morgan, Emma Childs, Chris Smith, Lydia Waite, Kirsty Forrester, Alex Ingham

Wednesday 12th January: Alex Ingham, Chris Smith, Gayle Corby, Suzanne Hatherley, Zhaneta Velia, Claire Dyson, Jennifer Rolls

- Actions from last meeting

- PTA tab on website is being reviewed.- update with Jen Rolls
- Local business sponsorship & supermarket & company grants. Parentkind do not have a risk assessment for business sponsorship, but we can look at local internet reviews, finance reports if applicable. To discuss with KS & ND at the January meeting
- Jen has asked Damart if they will sponsor us this year. Awaiting answer
- Shipley Community Grant applied for and received. 2x Buddy Benches for KS1 playground.

- Christmas finances

Tea towels: £1168.98 total profit (£15 unpaid agreed to right off)

Santa shop: £1165 taken, £954.60 profit.

Santa Letters: £292.85 total profit (more than last year despite less letters due to no stamp costs)

£1247.45 total Christmas profit

Profit this year was £2172.36 plus £124.75 from gift aid and amazon smile.

Spent £1500 Dingley Dell, £128 Parent kind, £570 buddy benches

End of year £2930 left in the bank.

- Christmas activities update (AI)

- Tea Towel's - £5 per Tea Towel. Delivered w.c 13th December and handed to parents. 450 Tea Towels sold in total. A very successful activity due to all the children being involved and a good Christmas present for family so multiple tea towels were bought.
- Christmas Shop – All presents bought for £1 and sold for £2 Planned for 250 presents but on the day we sold approx. 800. Mrs Bennett & Mrs Sugden went to get more presents on the day plus someone had donated slime, snap bands, bubble guns which were in the PTA cupboard so these were all used too. A very successful day. KS2 worked perfectly, where as KS1 Were too young to understand the money and didn't know how many presents they were buying. Review this for next year and maybe have a token system in place. Plus if PTA volunteers can be there to help wrap it would be less rushed. AI really enjoyed being there to help and found it so rewarding to see all the children choose presents for the families and friends.
- Santa Letter's - £2.50 per letter. All hand delivered. 4 Post boxes in each shared area which helped with finding the non named letters.125 sent this year in comparison to last year's 180 but we made more profit as all letters delivered by PTA elves!

- Thank you to all members who were involved in these activities; Alison Powney, Amy Morgan, Anita Hoy, Carla Weatherall, Claire Dyson, Chris Smith, Emma Childs, Emma Lumb, Gayle Corby, Jen Rolls, Katy Sugden, Kirsty Forrester, Lucy Hennessey, Mark Stewart, Michelle, Rachel Cook, Sarah Priestley, Suzanne Hatherley, Toni Birch, Zhaneta Velia
 - Request £100 from businesses to start from September.
 - We now have the buddy benches in the reading area.
 - Thank you to Teacher's treats-to be bought in January/February
- Planning for Spring Term activities (AI)
 - Smarties tube – February date tbc
 - Roll out of 'Friends of Crossflatts Primary School' name change \& rebrand. Bank details, Amazon, Parentkind insurance, Charity Commission CS to lead on this but may need help
 - Amazon Smile & Amazon wishlist initiative To be rolled out with 'Friends of Crossflatts' rebrand and to try to get as many people on AmazonSmile as possible raising money for doing nothing.
 - Supermarket & local business grants – Subgroup to focus on this but anyone in PTA can ask at their local supermarket
 - Money raised for a new project. Money raised from Christmas activities went to Dingley Dell Project so we need a new project for the Smarties tube activity. Mrs Petrie has spent the £1500 we gave in October on the following items: 15 hammocks, 10 hand pans, soft archery, den building kits, portable fire pit, fire glove, popcorn fire maker, trapeze ninja line, fire steel, 10 bird boxes, Tyre swing rope, seating logs, forest school book – total spend: £1531
 - Still need to buy green suits for Nursery for Dingley Dell
 - Grants + Local business update (AI)
 - Letter written for local business sponsorship. Parentkind do not have a risk assessment to follow but suggest reviewing internet review, accounts etc-KS & RP confirmed that we can go ahead and ask local businesses to sponsor us. Letter to be sent to all parents and local businesses. GC to speak to local businesses
 - Book vending machine (KS) To encourage reading in school a book vending machine can be bought. Used as a reward where children can get a book and to instill a love of books school would like us to help them buy the machine. £1250 and £1500 to have 'Donated by Friends of Crossflatts' CS asked if this will include audio books. Would tie in well with the Amazon wishlist initiative.
 - Parents survey (AI) One was written 2 years ago so need to review and add additional questions. School can add to Survey Monkey and send out.
 - AOB (All)
 - Next Meeting date: Friday 4th February 9.30 am & Wednesday 9th February 8pm