



Phone: 07815 993924

Email: [asc@crossflatts.bradford.sch.uk](mailto:asc@crossflatts.bradford.sch.uk)

After School Care Club is open 3.15pm until 6.00pm Monday to Friday during term time.

**Fees are £13.00 per session**

**We are passionate that the pupils in our care are able to access exciting and fun activities, to ensure an engaging club where every child enjoys their time. We understand that pupils in our club have been at school all day and therefore we like to ensure the time they spend at the club is pupil led, taking their interests into account.**

### **Snack**

We provide a nutritious snack and there is always a bowl of fruit available. We ask that children bring water bottles with them which the children can refill as needed. We will cater for food allergies where possible but you may provide your own snack for your child too.

### **Departures**

Your child can be picked up anytime up to 6pm, please collect via the bridge gate and come to the door of the Willows building.

**If you are going to be late please call us on 07815 993924 to inform us. Our policy is to allow the first 5 minutes but any arrival after 6.05 will be subject to a flat rate charge of £5.00 per child.**

We need to be informed in writing on your registration form of all persons who are likely to collect your child. No Children under 14 are not allowed to collect the children.



### **Safeguarding**

The Lead Practitioner for safeguarding is the After School Club manager. They ensure all staff are aware of safeguarding issues and are confident in reporting them. It is our duty to act upon any suspicion we have about a child's care and development which would involve outside agencies.

### **Payment**

Invoices will be raised on ParentPay every calendar month and must be paid in full in advance by the 10th of each month, not in instalments. Unfortunately, we are unable to make reductions due to non-attendance e.g. holidays or illness. However, we will refund if we are closed for snow days and residential trips when the children remain in the care of the school.

Method of payment is by ParentPay or childcare vouchers. Inability to pay by either method will hinder our ability to provide a place. We require a month's notice if your child no longer needs their place. Please note, we require at least one day's notice to book a place at After School Club.

