



Crossflatts Primary School

Health and Safety Policy

Date policy last reviewed: 16/07/2026

Signed by:

Nicola Bennett	Headteacher	Date: 16-07-2026
Mary Morgan	Chair of governors	Date: 16-07-2026

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Policy Statement

As the employer, Bradford Council's *Health and Safety at Work Policy* is the over-arching health & safety document. This additional policy applies to Crossflatts Primary outlining the specific arrangements in school to meet the requirements of health & safety legislation.

This policy covers staff, pupils, visitors and other users of the premises. It aims to show how the governors, head teacher and staff discharge their duties under the Health and Safety at Work etc Act 1974.

The School Management Team and the Governing Body are committed to ensuring the Health and Safety of everybody involved in the school.

We aim to:

- ensure that all reasonable steps are taken to protect the health, safety and welfare of users of the premises and all participants in school activities
- establish and maintain safe working procedures for staff and pupils
- provide and maintain safe school buildings and safe equipment for use in school
- develop safety awareness, by appropriate training, if necessary, amongst staff, pupils and others who help in school
- formulate and implement effective procedures for use in the event of fire and other emergencies
- investigate accidents and take steps to prevent a re-occurrence.

The Governors and the Head Teacher will review this policy at least annually, and amended, if necessary, to ensure the arrangements are effective to protect the health, safety and welfare of staff, pupils and visitors.

Roles and Responsibilities

The Strategic Director of Children's Services

The Children's Services Director is responsible for health and safety in Voluntary Controlled and Community Schools. The Governing Body manages other schools.

Day to day functions for operation are delegated to School Governing Bodies and the Head teachers.

The **Strategic Director** of Children's Services shall:

- ensure the health, safety and welfare of employees so far as reasonably practicable
- ensure the health safety of pupils in school and on offsite visits
- ensure the health and safety of volunteers involved in any school activity
- guide and monitor the headteacher to establish that he/she keeps health and safety as crucial in the daily management of the school
- regard health and ramifications of guidance, policies issued by the Local Authority
- conduct annual appraisals of the safety performance of the school which may be included in parents annual report

The **Governing Body** role is to ensure clarity of vision, ethos and strategic direction.

They will:

- take reasonable steps to make sure that the school is following the councils (employers) policy & procedures. produce, with the head teacher, a specific school health and safety policy and establish systems to effectively manage risk
- work in close partnership with the head teacher and senior management team to support sensible health and safety management and to challenge as appropriate
- make use of competent health and safety advice when required
- monitor and review health and safety issues and the effectiveness of the school health and safety policy
- ensure adequate resources for health and safety are available
- ensure staff receive adequate information, instruction, training and supervision to enable them to carry out their responsibilities
- take steps to ensure the premises, plant and equipment are maintained and provide a safe and healthy working environment for staff & pupils

The **Headteacher** is responsible for the day to day running of the school and, with the help of the school management team, has responsibility for the health and safety of staff, pupils and visitors.

The Headteacher will:

- promote a positive health and safety culture in school, providing visible leadership so that staff feel motivated, supported and empowered to focus on health & safety
- ensure that the school follows the councils (employers) health and safety policy and has effective arrangements for managing the health and safety risks at school
- ensure good communication across the senior management team to support sensible and effective management of health and safety. ensure they have time, resources and competence to fulfil their role in health and safety management
- appoint a governor for health and safety from the governing body
- report to governors on key health and safety issues
- seek advice from other organisations or professionals, as and when necessary, e.g. occupational safety team, fire safety manager, facilities management
- ensure suitable & sufficient risk assessments are undertaken and control measures put in place to reduce risk to the lowest level practicable. make arrangements to review risk assessments annually and when there are significant changes
- ensure staff have appropriate health & safety training and competencies to deal with risks in their areas of responsibility
- effectively communicate with the school workforce, and where necessary give clear information to pupils and visitors, regarding the significant risks on site and the control measures/safety procedures put in place
- ensure effective systems exist for the reporting of hazards and defects to premises, plant, equipment or processes which may affect health and safety, making sure the defects can be made safe without delay
- produce an emergency plan & suitable arrangements for events which could lead to school evacuation or invacuation
- ensure all relevant council notification and procurement procedures are followed for maintenance & building works and any contractors appointed are competent in health and safety matters
- consult with staff on health and safety matters, working with recognised trade union safety representatives/employee representatives and safety committees
- ensure accidents, incidents and cases of work-related ill health are promptly reported in accordance with the councils 'accident & incident reporting and recording procedure.' ensure accidents/incidents are investigated and reasonable action is taken to prevent a recurrence
- monitor safety performance and satisfy themselves that safety standards are being maintained and any shortcomings are rectified in good time

The **Senior Leadership Team** within the school will support the Head Teacher in their role. Sensible and effective management of health and safety relies on every member of the management team making sure risk is managed responsibly and proportionately.

They will:

- effectively manage the risks to health and safety in their area of responsibility
- ensure risk assessments are suitable & sufficient and reviewed annually
- deal with any hazardous practices, equipment or building issues and report to the head teacher if they remain unresolved
- provide leadership, guidance and support to staff on health and safety issues
- arrange a health and safety induction for all staff and keep records
- keep up to date with new developments in health and safety issues for schools
- undertake investigations into accidents/violence & aggression incidents and produce reports/statements for any civil or criminal action which may arise

All School Staff will:

- read the health and safety policy
- comply with the school's health and safety arrangements and co-operate with the head teacher and senior management team on health and safety matters.
- take reasonable care of their own health and safety and that of others who may be affected by their actions
- work in accordance with training and instructions
- report all health and safety concerns to the senior management team
- contribute to the risk assessment process and highlight any gaps in risk management

Trade Unions

Appointed Safety Representatives are authorised to investigate an accident or incidents occurring, any potential hazard reported and to carry out safety inspections quarterly.

The **Occupational Safety Team, Bradford Council**, undertakes the role of 'Competent Person' to advise & assist the Council's head teachers and managers to meet their health and safety statutory duties.

The Team will:

- provide advice and guidance to help schools fulfil their health and safety responsibilities
- answer queries from staff on health and safety issues
- visit where necessary to give advice on all aspects of new and existing health and safety policies and procedures
- collect information on accidents and incidents and report under RIDDOR to the HSE where necessary
- request incident investigation reports to be completed for all RIDDOR and high-risk incidents
- advise on staff safety training
- interpret and advise on new legislation impacting on the working environment

The school may buy into the services of other 'competent' advisers/contractors for expert help & advice on specific issues such as Fire; Asbestos Management; Building Maintenance & Compliance; Educational Visits; PE/playground equipment inspections and maintenance; Legionella; LOLER lifting equipment testing.

Arrangements

1. Risk assessments: health and safety risks arising from work activities
2. Consultation with employees
3. Information, Instruction and Supervision
4. Competence for specific roles and training
5. Accident and Incident Reporting
6. First Aid Provision
7. Fire Safety & Evacuation of the Building
8. Monitoring
9. Visitors
10. Estate Management
11. Educational visits
12. Work Equipment
13. Curriculum safety
14. Violence, Behaviour, Bullying and Harassment
15. Administration of Medicines
16. School Security
17. Lettings
18. Volunteers

This is not an exhaustive list. Add other areas as you wish.

1.Risk Assessments

Risk assessments that may arise in the course of the school day are considered. The risks include anything related to the school premises or delivery of the curriculum, whether on or off site. Details of risk assessments, and the control measures put in place are available for all staff to view. Assessments are reviewed at least annually and when there are significant changes. Heads of Departments and/or Curriculum Leaders have expertise in their topic areas and are often in the best position to advise or lead on the arrangements for assessing and managing risk in their department. Nominated staff have the time, resources and competence to fulfil the role.

Risk assessments will be undertaken by: School Business Manager

The findings of the risk assessments will be reported to: Headteacher

The controls or action required will be approved by: Headteacher

The named person to ensure that the risk assessment is implemented is: School Business Manager and Site Manager

Risk assessments

Fire Safety

Suitable risk assessment, fire maintenance and management records and evacuation procedures are in place.

Slips Trips and Falls on the Level

A safe working environment is maintained free from slips and trips. Any safe defects, unsafe practises within the school confines are reported and addressed.

A slips/trips/falls risk assessment is in place; reviewed at least annually.

Invacuation and Security

Suitable security risk assessment with secured access during school hours, invacuation procedure and practice log

Curriculum Safety

The curriculum will be carried out safely and teachers will endeavour to identify related risks e.g. PE activities, using glue gun, D&T activities, educational trip visits.

Playground and Playground equipment

Risk assessment to include supervision levels, security, characteristics of the play area, inspection regime, competent authority inspection of playground equipment and bad weather Website to access certified Playground equipment inspectors

Greenspaces and Trees

Risk assessment of green spaces and Tree inspection

Health and Safety Guidance on Management of Tree inspection and maintenance

Car park and Traffic Safety

Risk assessment to demonstrate clear pedestrian and vehicle separation school car parks with markings, time management and signage, pedestrian management of surrounding highways to ensure the safety of pupils, parents and members of public.

Working at Heights

include site/maintenance operations and also staff putting up displays in school. Arrangements for training and for ladder/equipment inspections.

School Visits/Trips

Arrangements for risk assessing educational visits and any school-led adventure activities must be in place.

Hazardous Substances (COSHH)

Arrangements for hazardous substances used by cleaners, the caretaker and in the curriculum.

Manual Handling

We will put arrangements for reducing the risks from manual handling activities, including risk assessments and suitable training

New and Expectant Mothers at Work

Health and safety arrangements for protecting new and expectant employees and their unborn child are in place.

Young persons at Work

Arrangements for *employees, trainees and volunteers under the age of 18 must have a risk assessment to manage the vulnerabilities in the workplace*

Display Screen Equipment

There are arrangements to provide staff with information and training on the risks, undertaking risk assessments, and DSE eye tests.

Control of Hazardous Substances (COSHH)

The Site Manager will be responsible for identifying of chemicals used in school for cleaning and curriculum activities that required COSHH.

Site Manager/Caretaker and/or School Business Manager/FM Cleaning Services are responsible for obtaining Safety Data Sheets and carrying out COSHH risk assessments using the COSHH Risk Assessment Form CRA1.

The Site Manager Will be responsible for implementation of risk assessments actions.

The Subject Leader is responsible for obtaining Hazcards (Hazard Cards) from CLEAPSS when required.

Stress at Work

There are proactive and reactive arrangements to identify and control stress caused by work, including arrangements to support individuals suffering from excessive levels of stress caused by work or personal issues.

Violence at Work/Lone Working

Lone working risk assessment is undertaken for staff who work alone in the course of their duties or staff who are physically isolated from colleagues without access to immediate assistance or close supervision. The situations including working out of hours, cleaning, maintenance work etc.

Staff identified as lone workers are:

Working arrangements have been arranged as:

Staff have received the following training to deal with violence:

Staff are aware lone working policy of what to do in an emergency.

2.Consultation with employees

The named employee representatives are School Business Managers

The named person consulting with employees is School Business Managers.

3.Information, Instruction and Supervision

Health and Safety advice is available from the Occupational Safety Team:

Email: occupational.safety@bradford.gov.uk

The named person for supervising workers or trainees will be arranged / monitored or taken by: Headteacher / Business Manager

4.Competence for specific roles and training

Induction training will be provided by: School Business Manager

Job specific training will be provided by: Line Manager

Specific roles requiring training are:

- All staff – Slips & Trips / Fire / Allergies / Health and safety /
- Cleaners – COSHH
- Site Manager – COSSH / Manual Handling / Working at Heights /Risk Assessments
- Business Manager – Asbestos Awareness / Risk Assessment

Training records are kept by: School Business Manager

A training matrix is kept by: School Business Manager

Training will be identified, arranged and monitored by School Business Manager and Headteacher.

5. Accident and Incident Reporting

The school arrangements for recording and reporting accidents and incidents dovetail with the council's Accident & Incident Reporting and Recording Procedure.

All serious accidents / incidents should be logged using Local Authority online Sphera form - [Sphera reporting link](#).

The Occupational Safety Team undertakes the employer's statutory duty under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013) and reports certain categories of accidents/incidents to the HSE.

The Local Authority is required to notify the enforcing authority, the HSE within 10 days of the incident.

The school will investigate all serious incidents / accidents according to the Local Authority accident investigation Investigating Accidents & Incidents Guidance to prevent recurrence.

Minor accidents such as pupil collision in the playground will be recorded locally.

The appointed person for logging accidents on Sphera is School Business Manager.

In their absence Nicola Bennett will be responsible for reporting accidents online.

All staff are aware of the accident reporting procedures.

6. First Aid Provision

Please see appendix a for list of first aiders in school and please note the latest list is displayed in school and can be requested from the School Business Manager.

First Aid boxes are kept in each base

The names of people appointed for replenishing the first aid boxes are each first aider in the base – all stock is available from the main school office.

Emergency Procedures / Plan

Suitable arrangements and procedures for dealing with health and safety emergencies/events which could lead to school evacuation or invacuation, school closure, emergency events on school trips, contacting parents, loss of utilities, pandemics are established.

The Emergency Plan is located on Smartlog and the School Business Manager.

The plan is reviewed annually

The procedures include incidents occurring outside school hours.

Procedures for extended services, such as breakfast clubs, after-school clubs and holiday activities from part of this plan.

School security procedures for controlling access and barring individuals from the premises are arranged.

7.Fire Safety & Evacuation of the Building

(Refer to any additional school policy, procedures and risk assessment)

Competent advice, training and support required for the school staff taking the lead role in this area is provided by BMDC, Smartlog and the School Business Manager. The school subscribes to the Councils Building & Technical Services for their advice, procedures.

The Headteacher is responsible for making sure that the fire risk assessment is undertaken and implemented and or prioritised.

The names of the fire wardens – see appendix 2

The named person for checking escape and exit routes is Site Manager at a frequency of daily.

Alarms are checked annually by BMDC

Fire extinguishers are maintained annually by CHUBB.

Fire drills are practised at a frequency of half termly

Fire records are kept at main reception.

8.Monitoring

Our premises, working conditions, plant and equipment is checked to ensure safe working practices and policies are effective and adhered to.

We will:

Undertake spot check visits periodically/termly.

Carry out a full of inspection of the whole premises annually.

Undertake health and safety audits at a frequency of: annually

The named person responsible for investigating accidents is: School Business Manager/ Headteacher

Findings of accident investigations to prevent recurrences are implemented by: School Business Manager/ Headteacher

9.Visitors to school buildings

Every person visiting the school are asked to arrange an appointment before their visit.

Potential visitors or other persons include:

- parents and customers attending events e.g. assemblies etc.
- council employees e.g. officers, peripatetic teachers, occupational nurses
- visitors and invited guests to the school
- contractors
- bus drivers, deliveries etc.

Visitors report at the main office or reception and sign in at the touch screen or visitors' book except where there are pre-arrangements with the head.

Every visitor is issued with a visitors badge which must be worn for the period of the visit with the following colour coding system:

- Red lanyard (visitor who should not communicate with pupils e.g. contractor)
- Teale- Staff member
- Yellow – (visitor who can speak to pupils e.g. SEN team BMDS, school nurses)

All visitors to school provide a letter of assurance.

Visitors sign out on departure.

10.Estate Management

Asbestos

Asbestos management is important to protect the future health of staff and pupils. If the school was built prior to 2000, it should have a 'Premises Asbestos Register'. The Premises Asbestos Register is located at Main Reception Desk. Arrangements are in place to ensure all staff and contractors are made aware of the location of any asbestos in school. The Council Asbestos Policy and guidance is available from the Council's Asbestos Management Unit. The LA Asbestos Team delivers asbestos awareness training and undertakes asbestos monitoring inspections at a frequency of annually.

Contractors

Contractors are selected on the cost / evidence of competence / production of company safety policy / references / FM / Contractors are informed of onsite risks e.g. asbestos register, fragile roof. In addition, the contractors are made aware of fire procedures, assembly point and emergency arrangements. Contractors must wear visitors badge at all times and appropriate equipment for their work activities. Their equipment must not be kept unattended. Activities of the contractors are risk assessed that they do not present hazards to people in the surrounding area. All contractors must attend prestart and progress meetings with the Responsible Person/s, Facilities Management or other relevant persons to ensure health and safety information and safety rules are communicated and understood. Contractors are monitored by Site Manager / School Business Manager / FM or other relevant persons e.g. Diocese.

Working at Height

Health and safety arrangements for protecting staff working at height, including putting up displays in school are considered. There is a Working at Height risk assessment. Training which includes ladder safety is provided delivered by: Smartlog. Ladder safety inspections are maintained and inspections are carried out at a frequency of: Annually. Guidance is available from the Occupational Safety Team.

Play Equipment

Playground equipment, PE equipment and arrangements for risk assessments, supervision, maintenance & inspection are in order. PE and playground equipment is inspected annually by GEMS. Visual checks before use will be carried out by Site Manager. Effective arrangements for the reporting of hazards and defects to premises, plant, equipment or processes exist.

Electrical Testing

Electrical equipment is maintained in order to prevent danger. The frequency of testing is determined by a risk-based approach, considering the type of equipment, what it is being used for, and if it is used regularly or moved a lot. An effective maintenance regime involves visual checks and testing.

School Business Manager will be responsible for identifying all equipment requiring maintenance.

Effective maintenance procedures will be ensured by School Business Manager
School Business Manager will be responsible that all identified maintenance is undertaken

School Business Manager will ensure all equipment meets health and safety standards before it is procured

Effective arrangements exist for the reporting of hazards and defects to premises, plant, equipment or processes

Defects found with equipment will be reported to School Business Manager.

Staff, pupils, are encouraged to report any hazards i.e. loose wire on electrical equipment.

Legionella

Aquatrust is responsible for all for Legionella risk assessment, water sampling and monitoring.

Lifts, Hoists/Lifting Equipment

Lifts and lifting equipment will be properly serviced and inspected to meet the requirements of the Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) ACE Lifts

Snow and Ice Clearance

The Head Teacher will ensure arrangements for gritting and snow clearance within the premises and communicating the arrangements to staff, pupils, parents etc. are in place.

Statutory Gas safety checks

The Head Teacher will ensure that any gas appliances (permanent or portable), and gas flues that are owned and provided for use have regular gas safety checks.

Gas maintenance checks are carried out annually by SAYERS via BMDC

Gas maintenance inspections are kept at SBM office by School Business Manager

Swimming pools

Swimming lessons are carried out offsite at Local Authority swimming pool Keighley Leisure Centre. Risk assessments are carried out via Evolve and approved by the Head Teacher.

Managing vehicle movements on site

Staff and visitors park their vehicles in the designated car park / on the street. Access for vehicles is not permitted when children are arriving at and departing school (primary school).

A speed restriction of 5 mph is in place

Traffic routes are suitable for the people and vehicles using them [Site Safety](#)

11. Work Equipment

The Head Teacher will ensure that all work equipment arrangements meet the requirements of the 'Provision and Use of Work Equipment Regulations (PUWER).'

Work equipment includes any machinery, appliance, apparatus, tool, or installation for use at work. The equipment provided for use at school premises is suitable for the intended use, inspected to ensure it is correctly installed, safe for use, and

maintained in a safe condition. People using the 'equipment' will receive adequate information, instruction and training.

12. Educational Visits / Extra Curricular Activities

Arrangements for risk assessing off-site visits, including residential visits, and any school-led adventure activities are in place.

The head teacher is responsible for ensuring that all LA Educational Trips and Visits advice and guidance is adhered to.

The Head Teacher approves all educational trips

The Head Teacher will ensure that all suitable information concerning the trip, which is clothing, contact information, parental information, arrival and departures is communicated to parents. Consent must be obtained from parents.

Adequate supervision should be in the risk assessment and minimum statutory requirements.

Suitable arrangements required to manage the risks associated with work related driving i.e. to ensure staff are suitably trained, qualified, insured and fit to drive; vehicles are suitable and safe; risk assessments will be undertaken.

Driving at work is monitored by (*enter name*) and records kept

Arrangements for staff to drive the school minibus are adequate

The Head Teacher ensures that all vehicles used for trips are insured, taxed and have up to date MOT certificates.

The school subscribes to the Councils 'Outdoor Education Service: [Welcome to Outdoor Education | Skills 4 Bradford](#)

The named School Educational Activities Coordinator is Nicola Bennett

Educational Activities Coordinator position: Headteacher

Competent advice, training and support required for the staff taking the lead roles in this area is provided by BMDC Educational Visits

Contact details for Educational Visits is:

David Maw, Outdoor Education Adviser, Dept of Children's Services

Email: david.maw@bradford.gov.uk

Mobile: 07976 921458

Office: 01274 436752

13. Curriculum safety

The curriculum will be carried out safely and teachers will endeavour to identify related risks e.g. PE activities, using glue gun, D&T activities, educational trip visits.

Teachers will inform pupils about health and safety issues as they arise. Health and safety issues may include, fire safety, infectious diseases outbreaks such as scarlet fever, measles etc.

CLEAPPS - Consortium of Local Education Authorities for the Provision of School Science

The Council subscribes to CLEAPSS on behalf of its schools, to give access to high quality advice & curriculum support for Science, Design & Technology and Art.

This is shared by the curriculum lead

14. Violence, Behaviour, Bullying and Harassment

Please see School's Relationship and Behaviour Policy and PACT HR policy for staff.

15.Administration of Medicines

Children with medical needs have the same rights of admission as other children. These children with various disabilities are protected from discrimination under the Equality Act 2010.

We support children with medical conditions and they are exempted from the school for medical emergency or medical reasons e.g. their conditions have a potential risk to impact on others i.e. infectious. In such circumstances, the headteacher will communicate with guardian to send the child home. This is logged as an authorised absence.

Children with acute, short-term or long-term conditions are supported in school.

Acute conditions: severe asthma attack

Short-term: finishing a course of antibiotics taken four times a day. Three times a day medications can be given before school and after school except where the medication is strictly required to be administered in school.

Long-term: epilepsy, diabetes, asthma.

The head teacher has created an effective medication administration management system which offers support to children with medical needs: *Supporting Children with Medical Needs* policy which is annually reviewed by SENCO

The headteacher communicates with parents, healthcare professionals supporting child to develop a care plan where required to allow the school to administer medications. Some medication agreements may be between the headteacher and the parent.

The headteacher ensures that staff are trained to administer or support medications with the assistance of the school nurse where required e.g. epilepsy training.

The headteacher has adequate arrangements for safe storage of medicines.

For information please see our managing pupils with medical conditions policy and our administering medication policy.

16.School Security

School security is maintained by Electec The following provide school security:

- Perimeter fencing
- All external doors are secured during school hours
- CCTV
- Security Lighting
- Mag Locks

17.Lettings

The following are external groups activities currently using the school premises:

None

All non-school run extra curricula groups are expected to adhere to school rules.

The school will provide the school health and safety policy, fire procedures, emergency contact details and other necessary information as required.

Risk assessments must be provided by groups using the school premises and controls are put in place where their activities have significant risks.

18.Volunteers

Arrangements for managing, training and safeguarding volunteers will be put in place following schools volunteer recruitment process, please see volunteer policy.



Crossflatts Primary School- Fire Warden List

	Name	Location	Responsibility
	Mrs Cawthraw	Nursery	Nursery - Including Toilets
	Mrs Kelly	Rec	Reception - Including Toilets
	Mrs Wombwell	Year 1	Year 1 Base -Toilets and corridor
	Miss Fisher	Year 2	Year 2 Base - Including Toilets
	Mrs Lofthouse	Year 3/4	Year 3/4 Base - Including Toilets
	Mrs Dawson	Year 5/6	Year 5/6 Base- IT Suite and corridor
	Mrs Basaraba	Year 5/6	Year 5/6- Year 6 Classes and Atrium
	Mr Dobson	Site Manager	Control Panel
	Mrs Sugden	Office	Main Reception/ Offices/Hall
	Mrs Petrie	Office	Main Reception/ Offices/Hall
	Mrs Pinder	Office	Staff Toilets/ Main Reception
	Mrs Carter	Office	Staff Toilets/ Main Reception
	Miss Holgate	Wrap Around Care Hall/Gym	Hall/Gym – Including toilets
	Mrs Reynolds	Office	Staff Room/Gym/Toilets

	Mrs Craven-Jeffrey	Office	Staff Room/Gym/Toilets
	Mr Charlesworth	The Willows	The Willows including Toilets
	Miss Foster	The Willows	The Willows including Toilets

In the absence of these staff a member of the base will deputise these duties at the direction of the base manager.

Crossflatts Paediatric First Aiders 26/27

	Mrs Sugden Office Ext: 205		Mrs Craven Jeffrey Office Ext: 208
	Mr Charlesworth Office Ext: 230		Mrs Shields Nursery Ext: 211
	Mrs Cawthraw Nursery Ext: 211		Mrs Smith Nursery Ext: 211
	Mrs Shaw Reception Ext: 212		Mrs Kelly Reception Ext: 212
	Miss Fisher Year 2 Ext: 213		Miss Pronger Year 2 Ext: 213
	Miss Corby Year 3 Ext: 213		Mrs Wicks Year 3 Ext: 213
	Miss Ogden Year 3 Ext: 213		Mrs Palk Year 3 Ext: 213
	Mrs Whitaker Year 4 Ext: 214		Miss Feather Year 5 Ext: 216
	Mrs Dawson Year 6 Ext: 216		Mr Palk Year 6 Ext: 216
	Miss Foster Willows Ext: 218		
	Mrs Nixon/Miss Holgate Hall/Gym – Breakfast & After School Club Only Ext: 234		Mrs Carter Office Ext: 203

Crossflatts Adult First Aiders

	Mrs Sugden Ext: 205		Mrs Craven Jeffrey Ext: 208
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