



Improving School Attendance

School attendance is monitored using a Staged Intervention model implemented by Bradford Council.

Staged Intervention to Attendance	
100%-96% Fantastic attendance	Our attendance target this year is 97% with an aim for most children's attendance to be 100%. To ensure we keep on track if your child's attendance is dropping towards 95% we will send you a dojo message to inform you.
90 – 95% Up to 19 days of school missed and approximately 100 lessons	<p style="text-align: center;"><u>Stage One Intervention – Advisory model for school</u></p> If attendance falls below 95% over a 10 week period school will: <ul style="list-style-type: none"> -Make parents aware of this and work with parents to address any missing marks and monitor and support for 2 weeks. -Send 'school letter 1' if no improvements are seen and there are outstanding missing marks or unauthorised absences and monitor for 2 weeks -Send 'school letter 2' if there are further unauthorised absences and invite parents/carers to an 'Attendance Support Meeting'. -Send school letter 'Med' - if patterns of illness and medical absence exist and no explanation why. -Escalate to Stage 2 Intervention or consider Penalty Notice if there is no improvement or no medical evidence received
80% - 90%. 85% = 29 days and 150 lessons 80% = 38 days and 200 lessons	<p style="text-align: center;"><u>Stage Two Intervention – mandatory model for school</u></p> If attendance falls below 90% over a 10 week period, school will <ul style="list-style-type: none"> -Issue Warning 'Letter 1' and monitor for 3 weeks. If Attendance is below 50% and/or the pupil has a Child in Need/Child Protection Plan a 'Warning Letter 1' and an announced home visit with the lead professional will take place -Invite parents to an 'Attendance Panel Meeting' and complete a 'Parenting Contract' and monitor attendance for 3 weeks. -An announced/unannounced home visit will take place to complete the 'Parenting Contract' if a parent/carer does not attend the meeting - School will complete the 'Parenting Contract' in the event of being unable to meet with the parents -School will consider whether a Penalty Notice should be requested -School will Issue 'Final Warning Letter' and complete the 'Statutory Intervention Request' for Stage Three Intervention
Below 80% 75% = 38 days and 250 lessons	<p style="text-align: center;"><u>Stage Three Intervention – implemented by Bradford Council</u></p> Stage 3 Intervention initiates a criminal investigation in line with the Criminal Investigation Process. It is a minimum of 2 step process which involves the examination of evidence and questioning of the parent/carers. The aim of the investigation is to establish whether or not an offence has been committed. If the Local Authority establishes that an offence has been committed the parents/carers will then be formally made aware of this and requested to attend an interview under caution as a last opportunity to disclose any further information before legal action is instigated. School will continue to support pupils